

# ACCESS ACTION PLAN

## Monkwood Primary School

TIME FRAME:	
Short Term	2015/16
Medium Term	2016/17
Long Term	2018 Onwards

*Any work must have regard to access regulations including the provision of signs and decoration irrespective of any targets set out below*

Category	Targets	Comments	Strategies	Outcome	Time Frame			Goals Achieved
					Short	Medium	Long	
External Areas	Plans to improve pedestrian approach	Main path long distance from allocated parking  On Road parking closer	Planned use of Delegated, Devolved and LEA Capital funding where eligible to improve where practicable issues identified on the Access Audit	The pedestrian approach will be accessible.				Shorter alternative access available with prior appointment
	Provision of car parking for people with reduced mobility.	Space available marking required	Planned use of Delegated, Devolved and LEA Capital funding where eligible to meet requirements identified on the Access Audit	A suitable car park facility will aid accessibility.			X	
	Plans to improve external routes including level changes		Planned use of Delegated, Devolved and LEA Capital funding where eligible to improve where practicable issues identified on the Access Audit.	The necessary external routes will be accessible.			X	
Entrances & Exits	Plans to make the Main Entrance into the building fully accessible.		Planned use of Delegated, Devolved and LEA Capital funding where eligible to make the main entrance fully accessible by addressing all issues identified on the Access Audit.	The main entrance will be fully accessible.				Main entrance fully compliant
	Plans to make other entrances and exits including internal doors accessible.		Planned use of Delegated, Devolved and LEA Capital funding where eligible to make entrances and exits accessible. Prioritising using the Access Audit	The prioritised entrances and exits will be accessible.				All entrances accessible

Category	Targets	Comments	Strategies	Outcome	Time Frame			Goals Achieved
					Short	Medium	Long	
Welfare Facilities	Provision of toilets for disabled people	Area identified as suitable	Planned use of Delegated, Devolved and LEA Capital funding where eligible to ensure the facility is available in school which complies with requirements in the Access Audit.	A suitable facility will be available.				Facility available
	Plans to make toilet areas accessible.		Planned use of Delegated, Devolved and LEA Capital funding where eligible to improve where practicable issues identified on the Access Audit.	The toilet areas will be accessible.			X	
	Plans to make the staff room and kitchen areas accessible.	To be upgraded to meet requirements when required or refurbished	Planned use of Delegated, Devolved and LEA Capital funding where eligible to improve where practicable issues identified on the Access Audit.	The staff room and kitchen areas will be accessible.			X	
Communication	Availability of written material in alternative formats	To be addressed at induction meetings with parents	Identify available services for converting written material into alternative formats.	Provision of written information in alternative formats if required.				Available if required
	Plans to provide hearing assistance equipment	To be provided as required	Identify requirements in conjunction with the Access Audit.	Provision of required equipment to assist hearing impaired people.				Available if required
Means of Escape	Plans to improve evacuation strategies for disabled people	Existing procedure covers disabled people	Identify requirements in conjunction with the Access Audit	Provision of necessary equipment and access to trained staff				In procedures

**Prior to commencement, any work identified in this action plan will be discussed with the Building Manager to ensure compliance with current access standards.**