



MONKWOOD PRIMARY SCHOOL
Estate Road, Rawmarsh, Rotherham, S62 7JD

☎ 01709 710310

✉ office@monkwoodprimary.org

🌐 monkwoodprimary.org

EXECUTIVE HEAD TEACHER: Mrs A Lee

04/09/2024

Dear Parent/Carers,

Year 2 Visit to Conisbrough Castle - Tuesday 17th September 2024

On Tuesday 17th September 2024, children from year 2 will be going on a visit to Conisbrough Castle. The visit leaders will be Mrs Ellis and Miss Metcalf.

The coach will depart school around 9:30 am and return at approximately 2:45pm. Please arrive at school for 8:45am. All Local Authority risk assessments have been completed.

As this is an enrichment activity, in order for these activities to take place, we ask for a voluntary contribution of £14.07. This contribution includes admission and transport. All payment is at the discretion of parents/carers and any contribution will be viewed as voluntary. Please contact the school office if you have any questions regarding payment. All enquiries will be treated confidentially. ALL payments must be made through Parent Pay by *Wednesday 11th September 2024*. However, in the event of an inadequate number of contributions being received, it will not be possible for the visit to take place.

In the event of a visit being cancelled at short notice due to unforeseen circumstances, it may not be possible to refund any contributions.

Children are expected to wear suitable clothing for the weather including sensible footwear and school jumper or cardigan.

All children in Foundation Stage are entitled to universal free school meals. If you would like to order a school sandwich for this trip please fill in the form below.

School expects children to behave in an appropriate, sensible manner and to follow the school code of conduct at all times. We reserve the right to refuse access to the visit for children who do not meet the acceptable criteria of behaviour and may pose a risk to others.

As the visit takes place within school time, in case of emergency, please contact the school office on : 01709 710310.

Yours sincerely,

Mrs A. Lee - Executive Head Teacher

Year 2 Visit to Conisbrough Castle - Tuesday 17th September 2024

I give permission for _____ Class _____
to attend the above trip.

If you require packed lunch from school please indicate below preferred option:-

Ham _____ Tuna _____ Cheese _____
Signed _____ Print _____

